

*Please contact the Tax and Business License Coordinator for the specific fees associated with your permit.*

# Types of Licenses

www.cityofhinesville.org

## Yard Sale

Used for private yard sales or garage sales on residential properties within Hinesville City limits.

### Required Documents

- ID for proof of address
- Completed Application

**Fee:** Free

## Car Wash

Used to authorize temporary car washes for sales within Hinesville City limits.

### Required Documents

- Proof of ID
- Completed Application
- Request for Zoning Approval Form
- Site Authorization Form
- If nonprofit, a copy of the tax-exempt status 501(c)(3) letter from IRS.

**Fee:** \$35 / Free for nonprofits or schools

## Flea Market

Used to host a flea market with vendors within Hinesville City limits.

### Required Documents

- Proof of ID
- Completed Application
- Permit Addendum
- Lawful Presence Affidavit
- Private Employer Affidavit
- If selling or serving food, a food permit.\*

**Fee:** Varies

## Outdoor Event

Used to host a large event with over 50 attendees within Hinesville City limits.

### Required Documents

- Proof of ID
- Completed Application
- Site Plan\*\*\*
- If selling or serving food, a food permit.\*
- If alcohol is present, a Class V Alcohol Form.\*\*
- If requesting street closures, a Street Closure Request Form.
- If event will have tents, a Tent Compliance Form.

**Fee:** Free / May Vary

*\*Food permits available in person through the GA Department of Agriculture or the GA Department of Public Health.*

*\*\*Must visit GA Department of Revenue website at <https://dor.georgia.gov> and complete online form for alcohol permits.*

*\*\*\*Contact the Hinesville Inspections Department if you have any questions on how to create this form.*

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## Home-Based

Used for business owners who mainly operate out of their home within Hinesville City limits.

### Required Documents

- Proof of ID
- Completed Application
- Home-Based Occupation Certification
- Lawful Presence Affidavit
- Private Employer Affidavit
- Other *Supporting Documents*\*\*\*

**Fee:** Starts at \$150

## Commercial

Used for a business that operates out of a commercial property.

**Note:** Out-of-State businesses may use this application.

### Required Documents

- Proof of ID
- Completed Application
- Fire Department Inspection Form
- If selling or serving food, a food permit.\*
- If alcohol is present, a Class V Alcohol Form.\*\*
- Lawful Presence Affidavit
- Private Employer Affidavit
- Other *Supporting Documents*\*\*\*

**Fee:** Starts at \$180

## Transient

Used for a business that is mobile or does not have a fixed location within Hinesville City limits.

### Required Documents

- Proof of ID
- Completed Application
- Site Authorization Form
- Permit Addendum
- Lawful Presence Affidavit
- Private Employer Affidavit
- If selling or serving food, a food permit.\*
- Other *Supporting Documents*\*\*\*

**Fee:** Varies

## Pedder

Used for a business that sells door to door, or place to place within Hinesville City limits.

### Required Documents

- Proof of ID
- Completed Application
- Permit Addendum
- Lawful Presence Affidavit
- Private Employer Affidavit
- If alcohol is present, a Class V Alcohol Form.\*\*
- If selling or serving food, a food permit.\*
- Other *Supporting Documents*\*\*\*
- If food truck, use *Mobile Food Service Establishment* application.

**Fee:** Varies

\*Food permits available in person through the GA Department of Agriculture or the GA Department of Public Health.

\*\*Must visit GA Department of Revenue website at <https://dor.georgia.gov> and complete online form for alcohol permits.

\*\*\*Please see the Supporting Documents page for supplementary materials that may be needed to fulfill your license application.