

**CITY OF HINESVILLE  
DEPARTMENT OF INSPECTIONS  
APPLICATION FOR PERMIT  
DRIVEWAY/PARKING LOT/PAD CONSTRUCTION**

Date: \_\_\_\_\_ Permit # \_\_\_\_\_ - \_\_\_\_\_

Job Street Address: \_\_\_\_\_

1 LEGAL DESCRIPTION  
Lot # \_\_\_\_\_ Subdivision: \_\_\_\_\_ Blk/Phase: \_\_\_\_\_

2 OWNER: \_\_\_\_\_ Telephone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

3 CONTRACTOR: \_\_\_\_\_ Telephone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

4 USE Residential [ ] Commercial [ ] Other [ ] \_\_\_\_\_

5 DESCRIBE WORK: \_\_\_\_\_  
\_\_\_\_\_

6 VALUATION OF WORK: \$ \_\_\_\_\_ Contact Email: \_\_\_\_\_

7 TYPE OF CONSTRUCTION: Asphalt [ ] Concrete [ ] Other [ ] \_\_\_\_\_

Driveway Width \_\_\_\_\_ Length \_\_\_\_\_ Headwall \_\_\_\_\_

Parking Space Number: Standard \_\_\_\_\_ Width \_\_\_\_\_ Length \_\_\_\_\_  
Handicap \_\_\_\_\_ Width \_\_\_\_\_ Length \_\_\_\_\_

8 SPECIAL CONDITIONS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

APPROVED FOR ISSUANCE BY: \_\_\_\_\_ Date: \_\_\_\_\_

Director of Inspections, or  
Authorized Representative

Plans Checking Fee:	Permit Fee:
Flood Zone:	Use Zone:

**NOTICE:** (A) Separate permits are required for building, electrical, gas, mechanical (HVAC) and Plumbing systems. (B) Construction in some areas may impact wetlands and require a permit from the Corp of Engineers. Permit holder agrees to hold the City of Hinesville harmless on any construction covered by this permit resulting in construction in wetlands. (C) This permit becomes null and void if work or construction is not commenced within six (6) months of issue date or if construction or work is suspended or abandoned for a period of six (6) months at any time after starting work.

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulatknng construction or the performance of construction.

Signature of Owner/Contractor or Authorized Agent \_\_\_\_\_ Date \_\_\_\_\_

**WHEN PROPERLY VALIDATED (IN THIS SPACE) THIS IS YOUR PERMIT**  
PERMIT VALIDATION CK. [ ] M.O. [ ] CASH [ ]

## 6.6 Driveways.

- A. It shall be unlawful to begin construction of any driveway and/or to repair or alter any driveway abutting on a public street, except those driveways abutting on a State or Federal Highway, until the Director of Inspections has issued a building permit for such work. The Georgia Department of Transportation shall issue permits for those driveways abutting on State and Federal Highways.
- B. The building permit fee shall be set by the City Council.
- C. All work for which a permit has been issued shall be done under the Director of Public Works and shall comply with the following details and specifications:

SEE ILLUSTRATION



**CULVERT EXAMPLE**



**HEADWALL EXAMPLE**

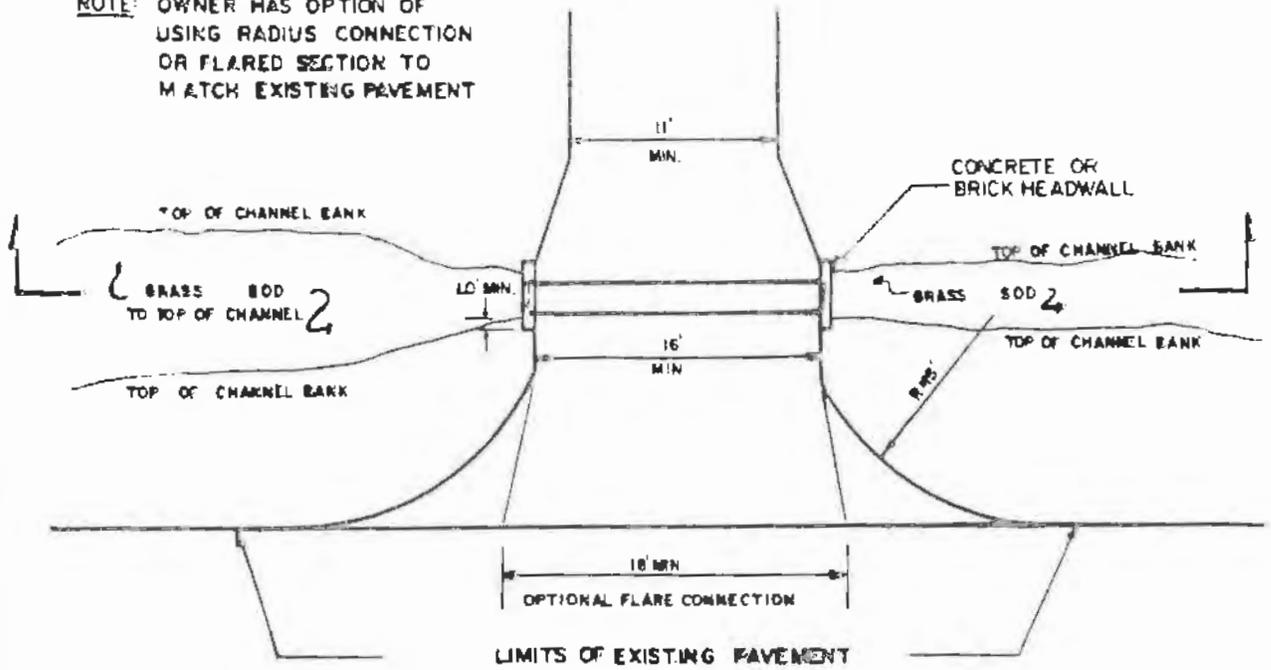
- NOTE: (1) Pavement shall consist of concrete and/or bituminous plant mix type "E" or "F" and shall cover the entire width of the driveway extending from headwall to headwall and including the radius areas.
- (2) Headwalls shall extend a minimum of one (1) foot into and beyond the slope of the channel (drainage ditch) banks and shall not extend in height more than six (6) inches above the finished grade elevation of the driveway.

**Note:**

Pipe Size and Elevation to be in accordance with the information on the final plan, or as determined by the City Engineer.

# DRIVEWAY & CULVERT DETAIL

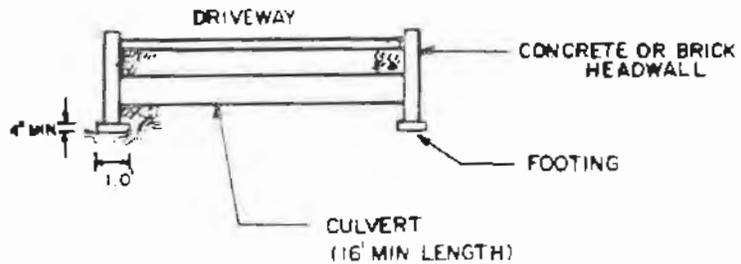
**NOTE:** OWNER HAS OPTION OF USING RADIUS CONNECTION OR FLARED SECTION TO MATCH EXISTING PAVEMENT



PLAN VIEW

**NOTE:**

PIPE SIZE AND ELEVATION TO BE IN ACCORDANCE WITH THE INFORMATION ON THE FINAL PLAN, OR AS DETERMINED BY THE CITY ENGINEER



SECTION A-A