

**MAYOR**  
Karl A. Riles

**CITY MANAGER**  
Ryan J. Arnold

**CITY CLERK**  
Estella L. Roberson

**CITY ATTORNEY**  
Linnie L. Darden, III



**MAYOR PRO TEM**  
Vicky C. Nelson

**COUNCIL MEMBERS**  
Diana F. Reid  
Jason R. Floyd  
Dexter L. Newby  
José A. Ortiz Jr.

### Food Truck Compliance Inspection

All food trucks operating within the City of Hinesville must comply with applicable codes, standards, and laws set forth by the NFPA and the State of Georgia. It is the intention of the Fire Marshal's office to routinely inspect food trucks operating within the City for this compliance. In order to assist the operators with this inspection, the following checklist and informational sheets are provided. Failure to pass a compliance inspection may result in an order to cease operations by the Fire Marshal or his/her designee until compliance is achieved.

The following items will be verified during the inspection:

- Is there a grill or fryer in the truck?
  - Grills and fryers require hood ventilation and fire extinguishment systems
- Is there a fire suppression system installed? **NFPA 96:10.1.2**
  - Is the tag in date? Must be serviced every 6 months.
- Is there a ventilation system installed?
  - Is the hood clean and inspected? Must be inspected at least annually.
- Is there a Class K extinguisher? **NFPA 96:10.9.3**
  - Is it readily accessible?
  - Does it have a valid inspection tag? Must be inspected annually.
- Is there a 2A-20BC fire extinguisher? **NFPA 96:10.9.3**
  - Is it readily accessible?
  - Does it have a valid inspection tag? Must be inspected annually.
- Are all propane tanks secure?
- Do not block fire access roads.
- System Annunciation: **NFPA 10.6.1**
  - Audible alarm or visual indicator shall be provided to show that the system has activated
- Section 319 – Mobile Food Preparation Vehicles
  - 2018 – International Fire Code

Food trucks without proper business, food service permits or licensing will be ordered to cease operations immediately. Event coordinators must retain a signed copy of this letter for all applicable participants. Any questions regarding these requirements should be directed to the Hinesville Fire Department's Fire Marshal's Office.

Michael Scoggins  
**Chief Fire Marshal**  
Hinesville Fire Department  
[mscoggins@cityofhinesville.org](mailto:mscoggins@cityofhinesville.org)  
Office: (912) 876-4143

Signature of Participant: \_\_\_\_\_ Date: \_\_\_\_\_

*"Home for a Day or a Lifetime"*

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All mobile food service establishments operating within the City of Hinesville must comply with applicable codes, standards, and laws set forth by the NFPA, the State of Georgia and specifically the City of Hinesville Ordinance #2022-01. Mobile food establishments shall be inspected by the Fire Marshal's Office to ensure compliance with this ordinance. The below referenced information is not an all-inclusive checklist and you should refer to the City of Hinesville Ordinance #2022-01 for all mobile food service establishment requirements.

- The mobile establishment shall not conduct business in any manner that blocks or restricts the public right of way, required exits, pedestrian or vehicle traffic, any fire department connections, hydrants, fire department access roads or fire lanes.
- Mobile establishments shall be separated from buildings or structures, combustible materials, vehicles and other cooking operations by a minimum of 10' and at least 20' from tents and other membrane structures.
- All mobile establishments utilizing any combustible gas-fueled appliances shall monitor those appliances with a combustible gas detector. A listed LP gas alarm shall be installed within the mobile establishment and in the vicinity of the LP gas system components. In addition, a shut off valve shall be readily accessible and identified with a sign permanently affixed to the vehicle displaying reflective decal material with minimum 2" letters.
- Mounted liquid propane and natural gas tanks must be secure and conform to NFPA standards relating to the safe mounting of tanks. (NFPA 58:5.2.4 and NFPA 58:6.23.3.3)
- All mobile establishments shall be equipped with a readily accessible multipurpose dry chemical extinguisher with a minimum rating of 2A 10BC. In addition to the multipurpose (ABC) extinguisher, any mobile establishments utilizing fats and oils that result in the production of grease laden vapors shall have a readily accessible Class K portable extinguisher. All extinguishers require annual inspections to remain compliant. (NFPA 10)
- Mobile establishments utilizing grills and/or fryers, hood ventilation and fire suppression systems are required. The fire suppression system is required to be serviced and tagged every six months while the hood ventilation is required to be professionally inspected at least annually. The hood report must be on site available for inspection.
- Fabric awnings shall be fire rated and comply with IFC section 3104 and NFPA 701.
- Non-permanently mounted generators shall be located at least 25' from combustibles or public gathering areas. Additionally, generators shall not be refueled when the generator is in operation or within 20' of the mobile establishment.
- Generators shall not be operated within 20' of tents or other membrane structures.
- Generators mounted in storage compartments in the mobile establishment must be vented to prevent fumes from entering the mobile establishment.
- An audible or visual alarm shall be provided on the exterior of the mobile establishment to indicate an alarm activation. (NFPA 96:10.6.1)
- The mobile establishment shall be required to have their current Department of Health certificate on site.
- Mobile establishments without proper business, food service permits, or licensing will be ordered to cease operations immediately. Event coordinators must retain a signed copy of this letter for all applicable participants. Any questions regarding these requirements should be directed to the Hinesville Fire Department's Fire Marshal's Office.
- All mobile establishments must display a valid Hinesville Food Truck Compliance sticker which is received upon a successful inspection by the Hinesville Fire Marshal's Office.

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115 East M.L. King Jr. Drive, Hinesville, GA 31313 (912) 876-3564

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**Mobile Food Service Establishment Information**

Establishment Name: \_\_\_\_\_

Owner Name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Commissary Location: \_\_\_\_\_

Event Name: \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Signature: \_\_\_\_\_

**\*\*By signing this, I agree to abide by the rules and regulations set forth in City of Hinesville Ordinance #2022-01.\*\***

Michael Scoggins  
**Chief Fire Marshal**  
Hinesville Fire Department  
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