



**BUSINESS LICENSE APPLICATION
SUPPORTING DOCUMENTS**

Business Type

Required Documents

All	<p>Photo Identification (Driver’s License or Passport) SAVE & Private Employer Affidavits (2 separate forms) GA State Tax ID Number (not sales tax) State License (if required by the state)</p> <p><u>Renewals Only</u> - Employer’s Quarterly Tax & Wage Report (DOL-4N) sensitive data may be redacted</p>
Food Service	<p>Department of Environmental Health Certificate (Food Service Permit) (Bar Permit) Department of Agriculture (Bakery, Fruit or Meat Market)</p>
Professional Licenses	<p>State License For example, physicians, lawyers, CPA, architects, engineers, dentists, and nurses, etc.</p>
Construction Trade Licenses	<p>State License For example, plumbers, electricians, HVAC, well drillers, pest control, low voltage electricians, mobile home movers/installers and fire alarm systems, general contractors, residential basic contractors and residential light contractors require a State License.</p>
Corporation	<p>Incorporation documentation</p>
Non-Profit	<p>501-C3 document</p>
Barber, Beauty or Nail Shop	<p>Each type of shop must possess the following items -State Board of Cosmetology Shop License -State license for each practitioner</p>
Novelty Shop	<p><u>Detailed</u> description of sales inventory</p>
Pawn Shop	<p>Firearm Sales Certificate</p>
Hotel	<p>Tourist Accommodations Permit, Pool Permit, and Food Service Permit (if applicable)</p>
Home-Based Businesses	<p>Must have a Home-Based Occupation Certification letter from an attorney</p>